



## GUIDELINE TO HEARING FORMS AND USAGE

CRIMINAL PROCEEDINGS				
Outcome	Form	Number	Disposition	Notes
Bailed own undertaking	Undertaking of Bail	VP 472	Original to Court	provided
	Out of sessions	VP 1048	Staple to original	provided
	Record of Hearing Bail	RHB 01	BJ File	Available on Website
If Show Cause +	Form 3 Reasons for granting bail	VP 497	Staple to original	provided
Bailed with Conditions	Undertaking of Bail	VP 472	Original to court	provided
	Out of sessions	VP 1048	Staple to original	provided
	Record of Hearing Bail	RHB 01	BJ File	Available on website
If Show Cause +	Form 3 Reasons for granting bail	VP 0497	Staple to original	provided
Bailed with Conditions	Undertaking of Bail	VP 472	Original to court	provided
	Out of sessions	VP 1048	Staple to original	provided
	Record of Hearing Bail	RHB 01	BJ File	Available on Website
If Show Cause +	Form 3 Reasons for granting bail	VP 497	Staple to original	provided
If Surety used +	Affidavit of justification	VP 465	Staple to original	provided
If not admitted to bail +	Remand Warrant	VP 704	Court Copy with original	provided
Remanded	Remand Warrant	VP 704	Court copy	provided
	Out of sessions	VP 1048	Staple to Court copy	provided
	Record of Hearing - Bail	RHB 01	BJ File	Available on Website
PROTECTION				
IAO	IAO Form		Court Copy	Must cause all parties to have a copy
	Out of sessions	VP 1048	Stapled to court Copy	Available on website
	Record of Hearing -Protection	RHC 02	BJ File	Available on website
If suitable person used +	Production Stat Dec		With Court Copy	provided

Notes: No criminal hearing can proceed unless there is: A Charge or a Warrant

**FINAL REQUIREMENT AFTER ALL FORMS FILLED IN IS TO LOG OFF AND RETURN TO ON CALL**